

FOUR MARKS PARISH COUNCIL

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Wednesday 6th December 2023

Dear Councillor

You are hereby summoned to attend a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** to be held on Wednesday 13th December 2023 at **12.00pm** at the **The Scout Hut, Uplands Lane** for the purpose of transacting the undermentioned business.

Yours faithfully

Jo Tsigarides, Clerk

A G E N D A**1. APOLOGIES FOR ABSENCE****2. OPEN SESSION – PUBLIC PARTICIPATION**

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

4. COMMITTEE MINUTES

To approve and sign the minutes of the Finance & General Purposes Committee Meeting held on Thursday 12th October 2023 (*previously circulated*)

5. BUDGET REVIEW

5.1 To review the draft budget/precept demand for recommendation to the Full Council.

6. FINANCIAL ITEMS

6.1 To note the arranged energy supply contracts and direct debit arrangements.

6.2 To note recurring payment for mobile phone contract.

7. ITEMS FOR DISCUSSION

7.1 To discuss CCTV provision at Benians Pavilion

7.2 To discuss/approve heating system at Parish Office.

8. NEXT MEETING: TBC**EXCLUSION OF PRESS AND PUBLIC**

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.