

FOUR MARKS PARISH COUNCIL

**Minutes of the Meeting of the Community Building Project Committee
Held on Wednesday 5th June 2024, commencing at 5.30pm
At the Benians Pavilion, Uplands Lane, Four Marks**

MEMBERS PRESENT:	Cllr McAllister, Pullen R, Pullen M, Medhurst, Black
IN ATTENDANCE:	Jo Tsigarides, Clerk
APOLOGIES:	None

24.01 CBP ELECTION OF CHAIRMAN

Cllr McAllister was elected as Chairman (proposal by Cllr R Pullen, seconded by Cllr Smith, all agreed)
Cllr R Pullen was elected as Vice Chairman (proposal by Cllr McAllister, seconded by Cllr M Pullen, all agreed).

24.02 CBP APOLOGIES FOR ABSENCE

None.

24.03 CBP OPEN SESSION – PUBLIC PARTICIPATION

No items were raised and the Open Session finished at 5.33pm.

24.04 CBP DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

There were no declarations of interest.

24.05 CBP COMMITTEE MINUTES

On the proposal of Cllr M Pullen, which was seconded by Cllr R Pullen, and with all Councillors in agreement, it was **RESOLVED** to defer the approval of Minutes from the meeting on the 6th September 2023 as the correct documents had not been provided to the Committee.

24.06 CBP REVIEW OF COMMITTEE TERMS OF REFERENCE

The Terms of Reference were reviewed, and it was agreed that a Vice Chairman should be appointed, and that the Terms of Reference should be amended to reflect this. The Committee also agreed that their delegated financial authority should be exclusive of VAT. The Clerk would discuss this with the RFO and cross check with the Financial Regulations, making the amendment if permitted. The document would be presented at the next meeting of the Full Council for adoption.

24.07 CBP CHAIRMANS REPORT

The points that the Chairman advised that updates would be given throughout the Agenda.

24.08 CBP TO REVIEW CONSULTANT REPORTS

24.08.1 To review report from Smart Marketing and agree meeting date.

There was a discussion about the need to pursue more engagement with the wider community and Councillors asked the Clerk to arrange a meeting with Smart Marketing. The Committee were frustrated with the limited responses.

24.08.2 To review Phases One and Two reports from RW Sport

The report was discussed:

- There were clear implications for the children's play area and the sacrifice of the playing pitch and so this would need further thought.
- The consultant reiterated the need for improved playing pitches and cricket pitches.

It was agreed to recommend to the Full Council that there was a need for a Sports and Recreation working party group to review sporting use/improvements specifically. That group would feed into the Committee.

24.09 CBP TO AGREE ANY FUTURE ACTIONS/PROPOSALS FOR FULL COUNCIL

The Clerk had secured a further extension to the Planning application until 31st July 2024 but was told that there would need to be a full progress update provided by the 1st July 2024. Once this was submitted, the Case Officer would determine whether a further extension would be granted or whether the application would be decided.

As there was still much work to do on engagement and potentially making a plan that would satisfy the Sport England objections, the Committee discussed whether it was better to leave the application and make revisions if necessary or withdraw the application all together. There was a discussion about the CIL funding that had been secured and the Clerk was asked to contact the CIL team to confirm whether the withdrawal of the application might trigger an automatic loss of the funding.

If written confirmation was received that the funding would remain protected if the application was withdrawn, the Committee decide to recommend to the Full Council that the Planning Application for the New Community and Recreational Hub should be withdrawn.

24.10 CBP NEXT MEETING – to be confirmed.

24.11 CBP MEETING CLOSED AT 6.30pm