

FOUR MARKS PARISH COUNCIL

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Wednesday 11th September 2024

Dear Councillor

You are hereby summoned to attend a meeting of the **COMMUNITY FACILITIES COMMITTEE** to be held on Tuesday 17th September 2024 at 8.00pm at Four Marks Village Hall when the undermentioned business will be transacted.

Yours faithfully

Clerk

A G E N D A**1. APOLOGIES FOR ABSENCE****2. OPEN SESSION – PUBLIC PARTICIPATION**

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

4. COMMITTEE MINUTES

To approve and sign the minutes of the Community Facilities Committee Meeting held on Wednesday 17th July 2024.

5. WORKING PARTIES FOR COMMUNITY BUILDINGS

- 5.1** To receive an update on membership and agree initial meeting dates.
- 5.2** To agree a method/process to brief each group on.
- 5.3** To agree initial expenditure of up to £5000 across the groups for advice/essential works/plans.

6. NEXT MEETING:TBC.**EXCLUSION OF PRESS AND PUBLIC**

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.