

FOUR MARKS PARISH COUNCIL

**Minutes of the Meeting of the Community Facilities Committee
Held on Wednesday 26th November 2025, commencing at 6.00pm
At Four Marks Village Hall, Uplands Lane, Four Marks**

MEMBERS PRESENT:	Chairman Cllr McAllister, Cllrs R Pullen, M Pullen.
IN ATTENDANCE:	Louise Steele, Locum Clerk & Cllr Briggs (Council Chair)
APOLOGIES:	Cllr Medhurst.

25.01 CF ELECTION OF CHAIRMAN

Upon the proposal of Cllr R Pullen, seconded by Cllr M Pullen, Cllr McAllister was elected as Chairman of the Committee

25.02 CF APOLOGIES FOR ABSENCE

Apologies were received from Councillor Medhurst.

25.03 CF OPEN SESSION – PUBLIC PARTICIPATION

There was no open session – no members of the public being present.

25.04 CF DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

There were no declarations of interest.

25.05 CF COMMITTEE MINUTES

On the proposal of Cllr M Pullen, which was seconded by Cllr R Pullen and with all Councillors in agreement, it was **RESOLVED** to approve the Minutes of the Community Facilities Committee meeting held on 16th October 2024 as a true and accurate record of the meeting.

25.06 CF UPDATE ON BENIANS PROJECT

Cllr McAllister provided an update on the project to date and there was a long discussion of the planning application and its progress plus the borrowing approval process and the latest correspondence on the same. Both processes were ongoing and no outcome for either is yet known. A meeting with the planning officer is planned for 2 December 2025; the traffic counter has been installed on Uplands Lane.

25.07 CF CONSIDER FORMATION OF WORKING GROUPS FOR SPECIFICATION

The process of agreeing palette and materials for the Benians Project was considered and questions of how stakeholders should be involved were also discussed. It was agreed that the Committee should form a working group for the purposes of making recommendations as to the vision and concept for the interior finishes to the building and the palette.

25.08 CF FUTURE MEETINGS OF THE COMMITTEE

It was agreed that the Committee should meet monthly going forward closely to supervise the project and any contracts and to recommend to Full Council that the Committee should meet on the evening of the second Wednesday of every month going forward. The Locum Clerk asked that the staffing implications of this additional workload be considered.

25.09 CF Meeting closed: 7.25pm