

FOUR MARKS PARISH COUNCIL

The Parish Office, Uplands Lane, Four Marks, GU34 5AF

Tel: 01420 768284

Email: clerk@fourmarks-pc.org.uk

Website: www.fourmarks-pc.org.uk



Wednesday 25th February 2026

Dear Councillor

You are hereby summoned to attend a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** to be held on Wednesday 4 March 2026 at **12.00 noon** at **The Benians Pavilion, Uplands Lane, Four Marks GU34 5AF** when the under mentioned business will be transacted.

Yours faithfully

Louise Steele
Locum Clerk

A G E N D A**1. APOLOGIES FOR ABSENCE****2. OPEN SESSION – PUBLIC PARTICIPATION**

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

4. COMMITTEE MINUTES

To approve and sign the minutes of the Finance & General Purposes Committee Meetings held on Monday 12th January 2026.

5. FINANCIAL REPORTS

5.1 To receive the following reports for the Financial Year 2025/26 to 31 January 2026:

- Expenditure against budget
- Balance Sheet
- Earmarked Reserves

5.2 To note bank balances at end of January 2026 and receive the Bank Reconciliations

5.3 To receive and approve the payments for January 2026.

6. ANNUAL REVIEW OF FEES & CHARGES

6.1 Benians Pavilion

6.2 Recreation Ground

6.3 Cemetery

7. UPDATE ON ACTIONS IN RESPONSE TO EXTERNAL & INTERNAL AUDIT REPORTS

To consider an updated action plan in response to audit recommendations.

- 8. REVIEW OF INTERNAL CONTROLS**
To conduct a review of internal controls
- 9. ASSET REGISTER**
To review the current Asset Register.
- 10. FM ALLOTMENT ASSOCIATION LICENSE TO OCCUPY**
To consider the latest position with regard to the proposed license to occupy and to discuss next steps.
- 11. NEXT MEETING:** date to be agreed