



Thursday 12<sup>th</sup> February 2026

Dear Councillor

You are hereby summoned to attend a meeting of the Full Council to be held at **Four Marks Village Hall** on Wednesday 18<sup>th</sup> February 2026 at **7.00pm** for the purpose of transacting the undermentioned business.

Yours faithfully

Locum Clerk

## AGENDA

**1. APOLOGIES FOR ABSENCE**

**2. OPEN SESSION – PUBLIC PARTICIPATION**

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

**3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

**4. FULL COUNCIL MINUTES**

To approve the minutes of the ordinary Council meeting held on Wednesday 21st January 2026.

**5. CHAIRPERSON'S REPORT**

To receive a report from the Chairperson, as applicable.

**6. DISTRICT COUNCILLOR REPORT**

To receive a report from the Ward Councillor, as applicable.

**7. PLANNING COMMITTEE**

**7.1** To receive the draft minutes of the Planning Committee meetings held on 4 February 2026.

**7.2** [EHDC-25-1131-FUL](#) Pavilion Uplands Lane, Four Marks, Alton, Hampshire, GU34 5AF, Alterations and extensions to Benians Pavilion to provide improved accommodation

**7.3** Late Applications

**7.4** Neighbourhood Plan Update

**8. OPEN SPACES COMMITTEE**

**8.1** To receive the draft minutes of the Planning Committee meetings held on 4 February 2026.

**8.2** To consider an update on the Village Picnic 2026.

**9. COMMUNITY FACILITIES COMMITTEE**

**9.1** To receive the draft minutes of the meeting of the Community Facilities Committee meeting held on 11 February 2026.

**9.2** To note that the Committee has initiated the G99 process and to approve the latest plans & elevations as recommended by the Committee.

**10. STAFFING COMMITTEE**

**10.1** To receive the draft minutes of the meeting of the Community Facilities Committee meeting held on 11 February 2026

**10.2** To approve the following staffing policies as recommended by the Staffing Committee:

- Equality and Diversity
- Absence Management
- Lone Worker
- Health and Safety in the Workplace
- Dignity at Work

**11. FINANCIAL ITEMS.**

**11.1** To receive the following reports for the Financial Year 2025/26 to 31 January 2026:

- Expenditure against budget
- Balance Sheet

- Earmarked Reserves
- 11.2 To note bank balances at end of January 2026 and receive the Bank Reconciliations
- 11.3 To receive and approve the payments for January 2026.
- 11.4 To review of Financial Regulations
- 12. **GRANT APPLICATION FOR DECISION**
- 12.1 Ropley History Network and Archive
- 13. **MEMORIAL PERMIT**  
To consider the use of a “Memorial Permit” when granting consent for memorials in the Cemetery.
- 14. **RISK ASSESSMENT**  
To review and consider adopting the Risk Assessment for 2025/26 previously considered on 19 November 2025.
- 15. **INFRASTRUCTURE BUSINESS PLAN**  
To review progress on the development of an Infrastructure Business Plan.
- 16. **ABCD ASSET MAPPING**  
To consider an oral update on ABCD Asset Mapping.
- 17. **PARISH MEETINGS**
- 17.1 To consider an oral update about the requested extraordinary parish meeting.
- 17.2 To consider items for the agenda of the 2026 Annual Parish Meeting to be held on 29 April
- 18. **ITEMS REQUESTED BY COUNCILLORS**
- 18.1 Yellow Fixed Speed Cameras
- 18.2 Highways Survey
- 19. **DRAFT MEETING CALENDAR 2026/27**  
To consider a draft meeting calendar for the Local Government Year 2026/27
- 20. **CORRESPONDENCE**
- 21. **TO NOTE EXTERNAL COMMITTEE AND AREA REPRESENTATIVE REPORTS (as applicable)**
- 21.1 Allotments -Locum Clerk
- 21.2 Benians Committee – Cllr Smith
- 21.3 Oak Green - Cllr Briggs
- 21.4 Village Hall – Cllr Briggs
- 21.5 Highways – Cllrs R Pullen and Medhurst.
- 21.6 EHAPTC – Cllrs R Pullen.
- 22. **Next meeting: 18<sup>th</sup> March 2026.**
- 23. **EXCLUSION OF PRESS AND PUBLIC**  
In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.
- 24. **STAFFING COMMITTEE**
- 24.1 To receive confidential recommendations from the Staffing Committee following Staff Appraisals
- 24.2 To receive confidential recommendations from the Staffing Committee regarding temporary clerk appointment.