

FOUR MARKS PARISH COUNCIL

**Minutes of the Meeting of the Community Facilities Committee
Held on Wednesday 11th February 2026, commencing at 7.00pm
At Benians Pavilion, Uplands Lane, Four Marks**

MEMBERS PRESENT:	Chairman Cllr McAllister, Medhurst Cllrs R Pullen, M Pullen, & Smith
IN ATTENDANCE:	Louise Steele, Locum Clerk One member of the public
APOLOGIES:	None

26.10 CF APOLOGIES FOR ABSENCE

There were no apologies.

26.11 CF OPEN SESSION – PUBLIC PARTICIPATION

With no items raised, the Open Session ended at 7pm.

26.12 CF DECLARATIONS OF INTEREST

There were none.

26.13 CF COMMITTEE MINUTES

Approval of the Minutes of the Community Facilities Committee meeting held on the 14th January 2026 was deferred to the next meeting of the Committee.

26.14 CF PROJECT PROGRESS AND ACTIONS

26.14.1 To receive update on project and funding.

It was agreed that the locum clerk should chase the Developer Contributions Officer at EHDC for feedback on all submissions made in November and December 2025.

Upon the proposal of Cllr R Pullen, seconded by Cllr Medhurst, and with all Councillors in agreement it was agreed to initiate the G99 application process..

26.14.2 To review updated plans

The Committee considered the updated plans and elevations for the project and it was agreed to recommend to Full Council those plans contained in the latest submission to the planning authority

26.14.3 To review tender process for Design & Build Contract.

Issues relating to the tender process were discussed with specific attention being paid to the question of whether a single tender process could be used for specialist services – the matter was not resolved at this meeting and requires further research and discussion.

26.15 CF LATE ISSUES FOR DISCUSSION

26.15.1 To defer to the Committee Chairman for any late issues for discussion.

It was agreed that planning for the implementation of the project including the decanting of users from the building and the provision of alternative accommodation need prompt discussion. Specific points considered were the extent to which alternative accommodation is needed for casual hirers and whether or not the building works will impede access for users of the recreation field. Applying for a Football Association grant as a contribution to the project was discussed.

26.16 CF TO AGREE ANY FUTURE ACTIONS/PROPOSALS FOR FULL COUNCIL

26.16.1 To discuss any recommendations to present to the Full Council on the 18th February 2026

As indicated above to recommend approval of the submitted plans and elevations and to recommend approval of the initiation of the G99 application process

26.17 **CF** **NEXT MEETING: 11th February 2026**

26.18 **Meeting closed: 8.05pm**

Signature:

Date: