



The Parish Office  
Uplands Lane, Four Marks, GU34 5AF  
Tel: (01420) 768284  
Email: [clerk@forumarksparishcouncil.gov.uk](mailto:clerk@forumarksparishcouncil.gov.uk)  
[www.fourmarksparishcouncil.gov.uk](http://www.fourmarksparishcouncil.gov.uk)

Thursday 11<sup>th</sup> June 2026

Dear Councillor

You are hereby summoned to attend a meeting of the Full Council to be held at **Four Marks Village Hall** on Wednesday 17<sup>th</sup> June 2026 at **7.00pm** for the purpose of transacting the undermentioned business.

Yours faithfully

*Debbie Batley*

Locum Clerk

## A G E N D A

**1. APOLOGIES FOR ABSENCE**

**2. OPEN SESSION – PUBLIC PARTICIPATION**

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

---

**3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

**4. FULL COUNCIL MINUTES**

To approve the minutes of the ordinary Council meeting held on Wednesday, 20<sup>th</sup> May 2026

**5. CHAIRPERSON'S REPORT**

To receive a report from the Chairperson, as applicable.

**6. DISTRICT COUNCILLOR REPORT**

To receive a report from the Ward Councillor, as applicable.

**7. PLANNING COMMITTEE**

**7.1** To receive the draft minutes of the Planning Committee meetings held on 3 June 2026

**7.2** To consider oral update on the briefing by the NPSG

**7.3 Planning Applications for discussion:**

**Application Reference Number:** [EHDC-26-0491-HSE](#)  
**Application Type:** Householder  
**Application Proposal:** Single-storey rear extension.  
**Application Location:** 9 Chaffinch Road, Four Marks, Alton, Hampshire, GU34 5FG  
**Grid Reference:** 466104, 134436

**Application Reference Number:** [EHDC-26-0388-PIP](#)  
**Application Type:** Permission in Principle  
**Application Proposal:** Erection of 3 detached single dwellings following demolition of existing barns and temporary dwelling.  
**Application Location:** FIR TREES FARM Alton Lane, Four Marks, Alton, Hampshire  
**Grid Reference:** 467090, 133998

**8. OPEN SPACES COMMITTEE**

**8.1** To receive the draft minutes of the Open Spaces Committee meetings held on 3 June 2026

**9. COMMUNITY FACILITIES COMMITTEE**

**9.1** To receive the draft minutes of the meeting of the Community Facilities Committee meeting held on 10th June 2026

**10. 2025/26 FINANCIAL YEAR END.**

**10.1 Internal Audit Report** To receive the full report of the internal audit conducted on 21 April 2026 and note the RFO's oral report on actions taken to date. Further to receive the internal audit report to be submitted as part of the Annual Governance & Accountability Return (AGAR).

**10.2 Annual Governance Statement (AGAR Pt 1)** To consider the assertions contained in the Annual Governance Statement and agree the Council's answers.

**10.3 Annual Statement of Accounts (AGAR Pt 2)** To receive, approve and sign the Annual Statement of Accounts for the financial year 2025-26

**10.4 Dates for the Exercise of Public Rights.** To agree the dates for the exercise of public rights to inspect the 2025-26 Accounts as being Monday 22 June to Friday 31 July 2026.

**10.5 Conflicts of Interest with BDO LLP** To consider whether there are any conflicts of interest with BDO LLP and agree completion of the relevant form

**11 FINANCIAL ITEMS.**

**11.1** Following reports for the Financial Year 2026/27 to 31 May 2026

- Expenditure against budget
- Balance Sheet
- Earmarked Reserves

**10.2** To note bank balances at end of May 2026 and receive the Bank Reconciliations

**10.3** To receive and approve the payments for May 2026

**10.4** To consider Councillors signing the Bank Reconciliation in turn

**11. GRANT APPLICATION FOR DECISION**

**11.1** Application from Four Marks Village Hall for a grant for improvements - Finance & GP Committees confirmed the sum of £8000 is available for Grants

**12. POLICY REVIEW**

Scheme of Delegation

**13. RISK ASSESSMENT**

None

**14. INFRASTRUCTURE BUSINESS PLAN**

To consider an oral update on the development of an Infrastructure Business Plan.

**15. ABCD ASSET MAPPING**

To consider an oral update on ABCD Asset Mapping.

**17. ITEMS REQUESTED BY COUNCILLORS**

**18. CLERK UPDATE & CORRESPONDENCE**

**18.1** Four Marks News Update – Cllr take a turn

**18.2** Update Village Picnic

**18.3** FA grant Application

**18.4** Would Councillors be available for Coffee Mornings 'Meet your local Councillors' event

**19. TO NOTE EXTERNAL COMMITTEE AND AREA REPRESENTATIVE REPORTS (as applicable)**

- 19.1** Allotments – Cllr Thomson
- 19.2** Benians Committee – Cllr Smith
- 19.3** Oak Green - Cllr Briggs
- 19.4** Village Hall – Cllr Briggs
- 19.5** Highways – Cllrs R Pullen and Medhurst.
- 19.6** EHAPTC – Cllrs R Pullen.
- 19.7** Four Marks Primary School – Cllr Coulson

**20. EXCLUSION OF PRESS AND PUBLIC**

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.

- 21. Next meeting: 15<sup>th</sup> July 2026.**