

FOUR MARKS PARISH COUNCIL

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Wednesday 26th August 2026

Dear Councillor

You are hereby summoned to attend a meeting of the **OPEN SPACES COMMITTEE** to be held on Wednesday 2nd September 2026 at **Benians Pavilion**, at **7.00pm** or at the rise of the preceding Planning committee meeting, for the purpose of transacting the following business.

Yours faithfully
Victoria Ursulean
Assistant Clerk

A G E N D A

1. APOLOGIES FOR ABSENCE

2. OPEN SESSION – PUBLIC PARTICIPATION

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

At the conclusion of the Open Session, the Council's Standing Orders will be applied.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless the dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

4. COMMITTEE MINUTES

To approve the minutes of the Open Space Committee meeting held on 5th August 2026.

5. ITEMS FOR REVIEW

- 5.1 To review the Swelling Hill Pond policy and discuss possible tasks for a voluntary group.

6. ITEMS FOR CONSIDERATION/DISCUSSION

- 6.1 To consider work to the sleeper wall behind Oak Green Parade

7. ITEMS FOR APPROVAL

- 7.1 To approve pitch maintenance contractor and to receive an update on the cricket feasibility study
7.2 To approve the purchase of a new Jubilee plaque
7.3 To approve the installation of a replacement picnic bench at Swelling Hill Pond
7.4 To approve the cost to infill dips in the cemetery
7.5 To approve the cost of Christmas decorations
7.6 To approve the cost to remove graffiti on bus stops
7.7 To approve the cost to repair benches at Swelling Hill pond
7.8 To approve a written letter to the Secretary of State regarding a new path

8. AREA UPDATE AND REPORTS

- 8.1 An oral update from the Clerk
8.2 Play Area
8.3 Social Media

9. NEXT MEETING 7th October 2026