



The Parish Office
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30th September 2026

Dear Councillor,
You are hereby summoned to attend a meeting of the **Open Space committee** to be held at **Benians Pavilion** on **Wednesday 7th October 2026 at 6pm** for the purpose of transacting the undermentioned business.
Yours faithfully,

Victoria Ursulean
Assistant Clerk

A G E N D A

1. APOLOGIES FOR ABSENCE

2. OPEN SESSION – PUBLIC PARTICIPATION

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

4. COMMITTEE MINUTES

To approve the minutes of the Open Space committee meeting held on Wednesday 2nd September 2026.

5. FOR DISCUSSION

5.1 To discuss the budget for Open Spaces 2027 – 2028.

5.2 To discuss allotments

6. ITEMS FOR REVIEW

6.1 To review and approve the Swelling Hill Pond policy

7. FOR APPROVAL

7.1 To approve a 7v7 pitch

7.2 To approve work to sleeper wall behind Oak Green Parade

7.3 To approve the purchase of a grounds maintenance course for the Open Space contractor to then carry out a schedule of works.

8. AREA UPDATE AND REPORTS

8.1 An oral update from the Clerk

8.2 Play Area

8.3 Social Media

9. EVENTS

9.1 Christmas Carols – to approve a date of 12th December

10. EXCLUSION OF PRESS AND PUBLIC

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.

11. Next meeting: 4th November 2026