



The Parish Office
Uplands Lane, Four Marks, GU34 5AF
Tel: (01420) 768284
Email: clerk@fourmarksparishcouncil.gov.uk
www.fourmarksparishcouncil.gov.uk

Thursday 10th September 2026

Dear Councillor

You are hereby summoned to attend a meeting of the Full Council to be held at **Four Marks Village Hall** on Wednesday 16th September at **7.00pm** for the purpose of transacting the undermentioned business.

Yours faithfully

Jo Tsigarides
Clerk

A G E N D A

1. APOLOGIES FOR ABSENCE

2. OPEN SESSION – PUBLIC PARTICIPATION

An opportunity for members of the public to raise issues of concern or interest, to ask a question or to make a statement. Public participation will be conducted in accordance with Four Marks Parish Council's Standing Orders 3 (d) – (k), with no individual speaker exceeding a maximum of 3 minutes. All public participation, and the duration of this item will be at the discretion of the Chairman.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, any matter in which you have a pecuniary interest. You must withdraw when the meeting discusses and votes on the matter.

4. FULL COUNCIL MINUTES

To approve the minutes of the ordinary Council meeting held on Wednesday 15th July 2026.

5. CHAIRPERSON'S REPORT

To receive a report from the Chairperson, as applicable.

6. DISTRICT COUNCILLOR REPORT

To receive a report from the Ward Councillor, as applicable.

7. PLANNING COMMITTEE

7.1 To receive the draft minutes of the Planning Committee meetings held on 2nd September 2026 and 5th August 2026.

7.2 Planning applications for consideration:

7.2.1 Reference: [EHDC-26-0044-HSE](#)

Application Type: Householder

Application Proposal: Erection of part single, part two-storey extension to existing dwelling, together with alterations to the roof, insertion of rooflights within the side elevations and raising of the main ridge by 1m.

Location: LYMINGTON COTTAGE, 28 Lymington Bottom, Four Marks, Alton, Hampshire, GU34 5AH

7.2.2 Reference Number: [EHDC-26-0919-OUT](#)

Application Type: Outline Planning Permission

Application Proposal: Outline planning application with all matters reserved except for means of access for up to 230 dwellings (Use Class C3), open space, landscaping, surface water drainage and associated infrastructure. Demolition of 67 Blackberry Lane for the provision of pedestrian and cycle access and emergency access

Location: NEW BARN FARM Alton Lane, Four Marks, Alton, Hampshire, GU34 5AJ

7.2.3 Application Reference Number:[EHDC-26-0909-FUL](#)

Application Type: Full Planning Application

Application Proposal: Erection of detached house and repositioning of existing access

Location: LAND SOUTH OF 98 Telegraph Lane, Four Marks, Alton, Hampshire

8. OPEN SPACES COMMITTEE

8.1 To receive the draft minutes of the Open Spaces Committee meetings held on 2nd September 2026 and 5th August 2026.

8.2 To consider the new Climate, Nature and Biodiversity Policy for adoption.

8.3 To consider and approve the cost of a new flag pole and give instruction regarding Hampshire flag.

9. COMMUNITY FACILITIES COMMITTEE

9.1 To receive the draft minutes of the meeting of the Community Facilities Committee meeting held on 9th September 2026 (if available) and 19th August 2026.

9.2 To receive an update from the initial meeting with the Employee Agent held on 4th September 2026.

10. STAFFING MATTERS

10.1 To appoint Locum Clerk as RFO as of 1st October 2026.

10.2 To reinstate Clerk as Proper Officer as of 1st October 2026.

10.3 To consider moving items 10.4 and 10.5 into a closed session.

10.4 To note staff pay increases (cost of living) and backdated sums to April 2026.

10.5 To consider Locum Clerk hours and associated pay.

11. FINANCIAL ITEMS.

11.1 To receive the following reports for the Financial Year 2026/27 to 31st August 2026:

- Expenditure against budget
- Balance Sheet
- Earmarked Reserves

11.2 To note bank balances at end of August 2026 and receive the Bank Reconciliations

11.3 To receive and approve the payments for August 2026 and September 2026 payments to date.

11.4 To approve AGAR part 2 (revised).

11.5 To consider transferring funds from the Bus Shelter earmarked reserve into general reserve.

11.6 To consider and approve insurance renewal premium.

12. GRANT APPLICATION FOR DECISION

12.1 Consider a Grant to Four Marks WI.

12.2 Consider grant application to Four Marks Village Hall (Commitment of future CIL)

13. ITEMS REQUESTED BY COUNCILLORS

13.1 To consider creating a working party for events. (MP)

14. CLERK REPORT

14.1 To receive oral report including update on gaining permission from the Secretary of State for a potential Allotment pathway.

14.2 To note any correspondence.

15. TO NOTE EXTERNAL COMMITTEE AND AREA REPRESENTATIVE REPORTS (as applicable)

15.1 Allotments – Cllr Thomson

15.2 Benians Committee – Cllr Smith

15.3 Oak Green - Cllr Briggs

15.4 Village Hall – Cllr Briggs - Grant

15.5 Highways – Cllrs R Pullen and Medhurst.

15.6 EHAPTC – Cllrs R Pullen.

15.7 Four Marks Primary School – Cllr M Pullen

16. EXCLUSION OF PRESS AND PUBLIC

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.

17. Next meeting: 21ST October 2026.