The Parish Office
Uplands Lane, Four Marks, GU34 5AF
Tel: (01420) 768284
Email: clerk@fourmarksparishcouncil.gov.uk
www.fourmarksparishcouncil.gov.uk

Minutes of the Meeting of the Community Facilities Committee held at Benians Pavilion on Wednesday 9th September 2026 at 11am.

MEMBERS PRESENT: **Chairman Cllr McAllister, Cllr Smith, Cllr Medhurst (arrived at 11.15am), Cllr R Pullen, Cllr M Pullen.**

IN ATTENDANCE: **Howard Briggs, Chairperson,**
Jo Tsigarides, Clerk

26.67 CF APOLOGIES FOR ABSENCE
None noted.

26.68 CF OPEN SESSION – PUBLIC PARTICIPATION
There were no members of the public in attendance. The Open Session ended at 11.01am and Standing Orders were applied.

26.69 CF DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS
None noted.

26.70 CF COMMITTEE MINUTES
On the proposal of Cllr M Pullen, which was seconded by Cllr Smith and with all Councillors in agreement, subject to minor amendment, it was **RESOLVED to approve the Minutes of the Community Facilities Committee meeting held on the 19th August 2026.**

26.71 CF ITEMS FOR DISCUSSION

26.71.1 To receive the Minutes of the meeting held with the Employee Agent on 4th September 2026 and discuss any actions.
An overview of the meeting was provided for those that were not present. Following on from the actions agreed at that meeting, Cllr McAllister discussed the definition of 'Commencement of works' provided by the CIL team and asked the Clerk to obtain the CIL Deed which details the conditions of Section 56 of the Town & Country Planning Act 1990.

It had been agreed at that meeting that the Employee Agent would produce room data sheets and guidance on the constraints document. It was agreed that Cllr McAllister would set up a spreadsheet and begin the work pending a response. Once this document was completed, consultation would take place and then a workshop would be held to finalise it.

The Clerk had not had a response regarding the legality of not using Contracts Finder and would pursue this after the meeting. The exact tendering framework suggested by the Employee Agent was requested but not received.

26.72 CF PROJECT PROGRESS AND ACTIONS
26.72.1 To receive update on project.
This would be covered during the rest of the Agenda.

Signed: Date:

26.72.2 Allocation of budget

Cllr McAllister had concerns about the way the finances are currently recorded and presented and requested some clarity on this. Cllr R Pullen assured the Committee that the finance tracker has been completed and offered to review it further the following week.

26.72.3 Transfers of facilities to other locations

It was agreed that this should be discussed when the overall plan had been developed.

26.72.4 Update on the G99 Solar

Cllr McAllister would be conducting the power assessments at the weekend.

26.72.5 Bowls Club Fence

A previous discussion had taken place where it had been agreed that the Bowls Club Fence should be replaced to a similar standard to the tennis courts. An ongoing security issue had been reported as the section on the Jubilee Green was much lower than the rest of the fence and children had been climbing over.

The Clerk had sent the Assistant Clerk some funding options from Hampshire County Council, which were being reviewed to see if any were appropriate.

26.72.6 Putting Green

Cllr R Pullen had been asked when the putting green would be moving by members of the Putting Club, and it was confirmed that this would be from May 2027. It was noted that the holes were capped after use and so there would be no health and safety issues. Cllr M Pullen considered whether the residents opposite Jubilee Green should be informed.

The Clerk was asked to review the Deed for the Jubilee Green and check any covenants/restrictions which would preclude the putting green relocating there.

26.73 CF LATE ISSUES FOR DISCUSSION

None.

26.74 CF TO AGREE ANY FUTURE ACTIONS/PROPOSALS FOR FULL COUNCIL

It was agreed that the question relating to Contracts Finder, when answered, might mean that the Full Council must consider amendments to Financial Regulations or Standing Orders, but the Clerk would advise on this.

Cllr M Pullen suggested that the playground working party might require more input/members and it was confirmed that members of the party were himself, Cllr Medhurst and Cllr Smith. There were no further volunteers.

26.75 CF NEXT MEETING 14TH OCTOBER 2026

26.76 CF MEETING CLOSED AT 11.52 am

Signed: Date: